

# Thanks for Joining Us!

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- The **NAPTA 2020 Summer General Meeting** will start in a few minutes!
- The **Audio, Video, Participants, and Chat** buttons are across the bottom of your screen and will appear as you move your cursor
- Please stand by and have your **audio muted** unless you need to speak

# WELCOME TO THE INTERNET!!

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Virtual Meeting  
VIA WebEx  
Friday, July 17, 2020



# Welcome to the NAPTA General Meeting

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**Greetings from the NAPTA  
Board Chair**

**David Esquibel**

**Safety Moment**

“caring by sharing”

# **NAPTA Board of Directors**

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## **2020 Board of Director Members Are:**

**David Esquibel – Chair/Chief Executive Officer**

**David King – Vice-Chair**

**Glenn Johnson – Treasurer/Chief Financial Officer**

**Eric Newby – President/Executive Director**

**Steve Backman – Secretary**

**Madonna Adams – Director**

**Sallie Kay Janes – Director**

**Scott Krejci – Director**

# NAPTA Committee Leadership Team

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## 2020 Leadership Team Members are:

Curriculum Committee -	Martha McKinley <b>Vacant</b>
Endorsement Committee -	Dorothy Ortego Jeff Laube
Events/ISC Committee	Curtis Briggs Dennis Link
Events/TSC Committee -	<b>Vacant &amp; Vacant</b>
Outreach Committee -	Tammy Netherland Joseph Zwiercan

# NAPTA Lifetime Achievement Award

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- Mike Kukuk
- Martha McKinley
- Gary Hicks
- Steve Ames
- Bill Raley
- Dorothy Ortego

**Thanks for your service to The Alliance**

# Curriculum Committee Report

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- **Martha McKinley**
  - Education Co-Chair
  - NAPTA
- **Kelly Trakalo**
  - Project PTEC Project Lead
  - Pearson Education

# Curriculum Committee Report

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- **Mission & Vision Reviewed** – Vision unchanged, Mission statement revised
  - *“The Curriculum Committee will serve as an educational and industry resource to develop, continually improve, and disseminate course objectives, course content, and other educational resource materials that enable the process industries to work safely and productively.”*



# Curriculum Committee Report

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- **2020 – 2021 Goals**
  - Complete textbooks per timeline
  - Acquire new contributors as needed
  - Revise the NAPTA glossary
  - Work on committee participation and membership
  - Work with Pearson on site access for MyLab and textbooks
  - Work to ensure the Curriculum committee web page(s) are updated

# Curriculum Committee Report

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- **Reflections**

- We GREATLY appreciate the alliance partners who have stepped up to help supply art images and illustrations for the revised/created textbooks
- Member participation increased to help with textbook review and chapter creation
- Work continues into 2021, 2022, & 2023 to complete the remaining textbooks



Pearson

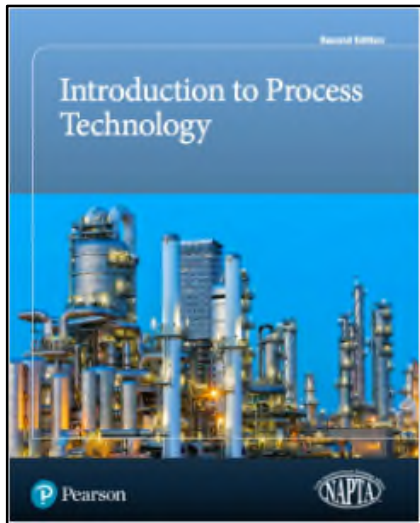
# NAPTA Learning Materials Update

Summer Meeting  
July 17, 2020

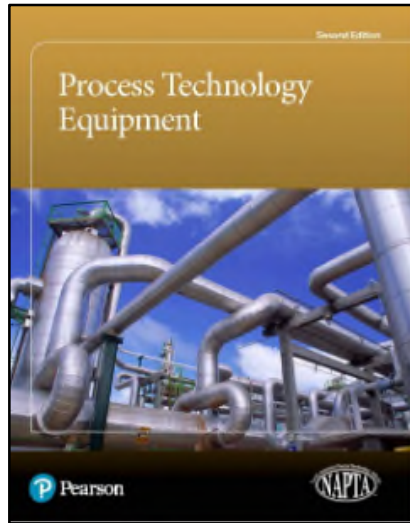


**Available Now!**

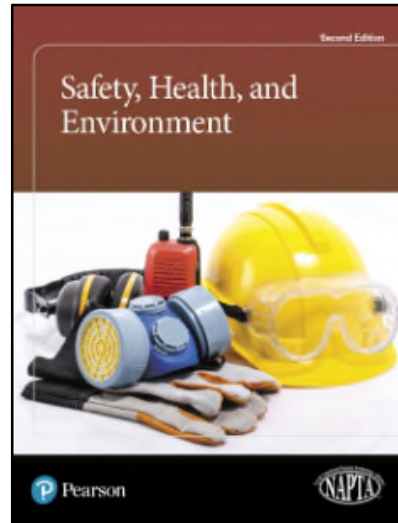
**Introduction to Process  
Technology, 2e**



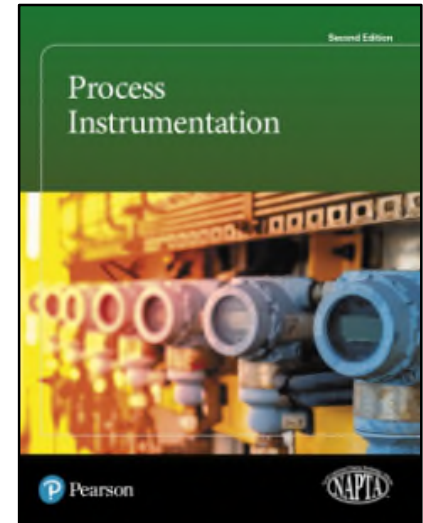
**Process Technology  
Equipment, 2e**



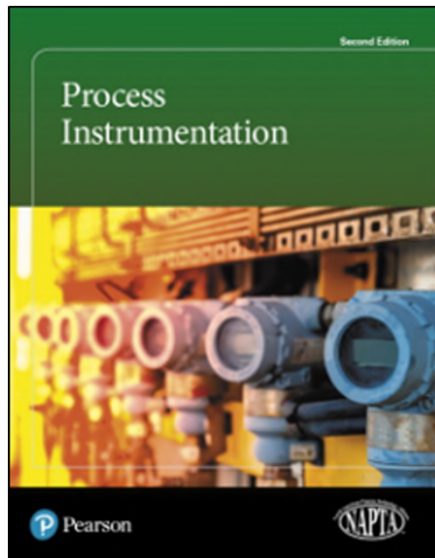
**Safety, Health and  
Equipment, 2e**



**Process  
Instrumentation, 2e**



# What's New in Process Instrumentation, 2e?



- **Content reorganization** to enhance learning: (Part 1) Intro and Process Variables; (Part 2) Symbolology, Hardware, and Instrumentation Communication; (Part 3) Control Loops, Controllers, Control Schemes, Digital Control and PLC; (Part 4) DCS, Power Supply, ESD, Malfunctions, and Troubleshooting.
- **Learning Outcome alignment with NAPTA** core objectives, with links provided from objective to text page.
- **New series** design and features
- **New!** Comprehensive art program including more than 350 full-color images.
- **New content** on intrinsically safe display devices/tablets, wireless technologies, and intranet protocol transmission/ addressing. Expanded coverage of PT roles related to cybersecurity, industry 4.0, and analytic data trends.
- **NEW Instructor Resource Package**

# Instructor Resources

(available for download on instructor resource center)

Instructor resource	Description
Lesson plans	For each chapter: <ul style="list-style-type: none"><li>• Suggested teaching time to reach objectives</li><li>• Any particular prep needed</li><li>• Suggested classroom and lab activities</li><li>• Set of unique MC review questions similar to but unique from EOC questions</li></ul>
PPT slides	Chapter by chapter and associated with lessons in lesson plans
Review questions	End of lessons (and/or chapter) review questions
Test bank	3-5 multiple choice questions per chapter objective, tagged to learning objectives. Include correct answer and rationales for all answers.

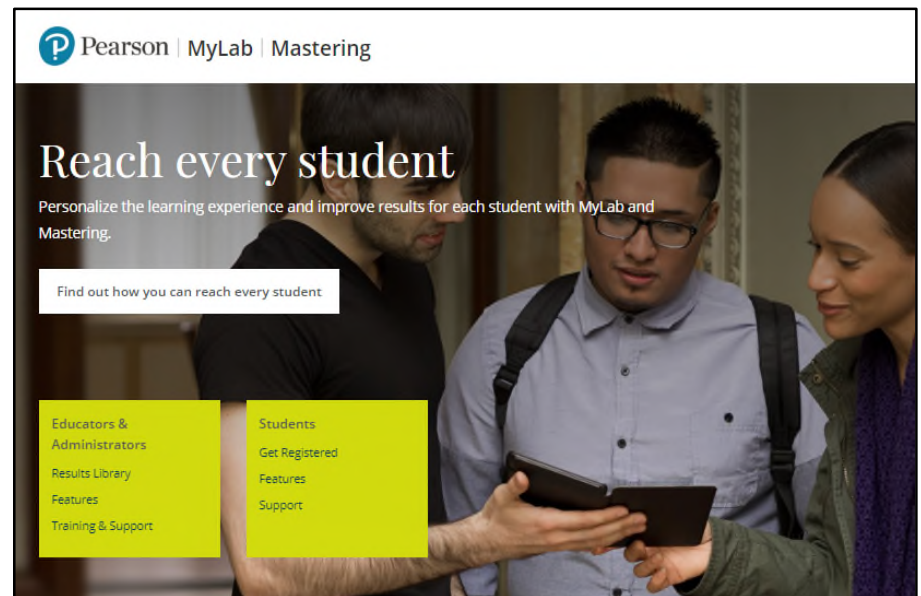
# MyLab Process Technology

Available for the following:

- Introduction to Process Technology, 2e
- Process Technology Equipment, 2e
- Safety, Health, and Environment, 2e
- **Process Instrumentation, 2e (coming July 2020)**

Includes:

- Key Term Review (interactive)
- Chapter Review Quiz Questions
- Equipment and Process Review (interactive)
- Short Answer Questions
- Pearson eText
- All instructor resources



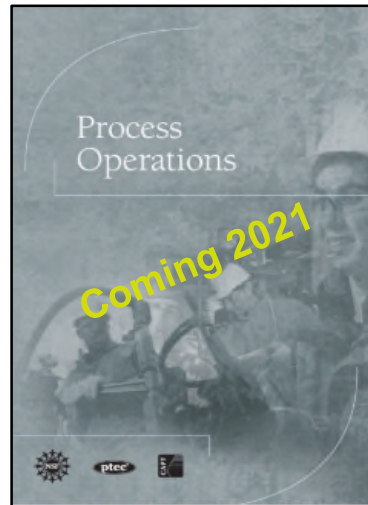


# In Development

## Process Quality, 2e



## Process Operations, 2e



## Process Systems, 1e

- First draft chapters in development



# Additional MyLab/Process Technology Resources

[Educators & Administrators](#)

[Results Library](#)

[Features](#)

[Titles Available](#)

[Training & Support](#)

[LMS Integration](#)

## Educator Training & Support

### Training Resources

- ▶ [Implementation Guide](#)
- ▶ [How Do I? Videos](#)
- ▶ [LMS Integration Services](#)

### Support Resources

- ▶ [System Requirements](#)
- ▶ [Sign-in Help](#)
- ▶ [Accessibility Information](#)
- ▶ [Visit Pearson Support](#)

# Additional MyLab/Process Technology Resources

## Educator Videos



### MyLab Process Technology - Educator Videos

6 videos • 37 views • Last updated on Apr 11, 2019

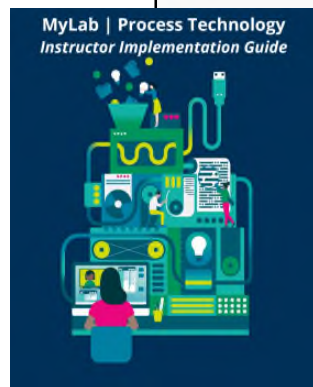
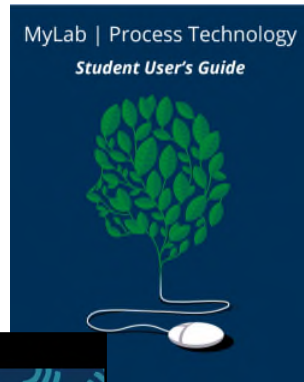


Pearson Higher Education

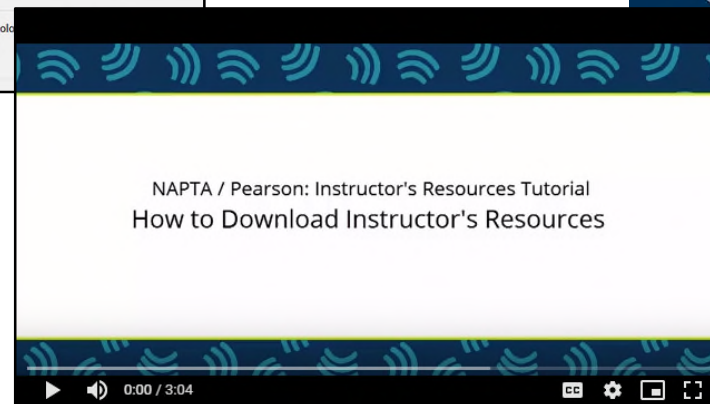
SUBSCRIBE

- 1 MyLab Process Technology 1-minute Tour  
Pearson Higher Education  
1:04
- 2 A "First Look" at MyLab Process Technology  
Pearson Higher Education  
0:26
- 3 MyLab Educator Registration Video - 2018  
Pearson Higher Education  
2:38
- 4 MyLab How to Create A Course - 2018  
Pearson Higher Education  
4:04
- 5 MyLab Process Technology: Instructor Getting Started Video  
Pearson Higher Education  
12:26
- 6 MyLab Process Technology  
Pearson Higher Education  
4:13

## Student User's Guide



## Instructor Implementation Guide



## Instructor Resources Video



Questions?

ALWAYS LEARNING

# Events/TSC Committee Report

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- **Eric Newby**
  - Interim Co-Chair
  - NAPTA
  
- **Martha McKinley**
  - TSC Coordinator
  - NAPTA

# TSC Team Visions Workshop 2020

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- **Welcome and Introductions** **Eric**
  - Who you are, who you're with, what you do
- **Development of Team Vision** **All**
- **Development of Team Mission** **All**
- **Review of changes to TSC from III to IV** **Eric**
  - Old model with Qualifying Round
  - New model with Open Round
- **Options for TSC IV 2.0** **Eric/All**
  - Live Event at San Jacinto College (pending confirmation)
  - Virtual Event hosted by TBD

# Introductions

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- Who are You?
- Who are you with?
- What do you do?
- What's your interest in TSC?

# TSC Committee Vision 2020

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We will provide industry with competent entry-level technicians who are prepared to address and resolve process situations as they occur



# TSC Committee Mission 2020

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Through interaction with real-time, real-life process simulation scenarios, we will provide students with experience in critical thinking and problem solving that meets the needs of industry, as they demonstrate their troubleshooting skills.

# TSC Transition 2020

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- Original TSC model
  - Qualifying round open to all schools
    - Paper exercises/LMS testing
    - Proctored by non-SME
  - No limit on number of teams
  - Top Ten Teams advance to live finals event
    - Two teams per school maximum
    - 1.5-day event held on member campus
- New TSC Model
  - Open Live Round for all schools who register
  - 2.5-day event held on member campus
  - Top Ten teams advance to finals
    - Two teams per school maximum

# Options for TSC IV 2.0

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- Live Event at San Jacinto College (pending confirmation)
  - Depends on pandemic status and member enthusiasm/commitment to participate
- Virtual Event hosted by TBD
  - Depends on NAPTA's ability to design, develop, and deliver a virtual competition
  - Depends on the ability of simulation software vendor to provide a workable model
  - Depends on school's willingness to participate

# Virtual Event Issues

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- Online/cloud solution for simulation software
  - Most providers have this already
- Ensuring teams can't cheat
  - Monitoring teams on the day
  - Providing proctors at each school
  - Sharing screens
  - Video streaming of competitors
- COVID restrictions on distancing
  - Teams couldn't work at one console
  - Difficulty in monitoring too many teams at once

# Virtual Event Issues

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- Assurance that all aspects of the online format are functional: testing models, video, etc
- Cost of providing virtual event
  - Third-party provider
- Loss of face-to-face interactions
  - Less value to industry and exhibitors
  - Fewer activities for teams
  - Not likely that we would need 2.5 days

# Benefits to Virtual Option

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- Travel Costs eliminated
- Dates/Times are more flexible
- Increased participation by schools and industry due to lower cost and virtual access
- Consistent access to teams by vendors and industry to provide learning and recruiting resources through online sessions (outside of the exercises)
  - Learning or sharing sessions with the teams
- Practice sessions could be held at team's discretion
- Event could be spread over more days to allow for participation and easier management
  - Could hold on consecutive Fridays?

# TSC IV 2021

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- What do you think?
- What other obstacles do YOU see?
- What other benefits do YOU see?
- Thanks!

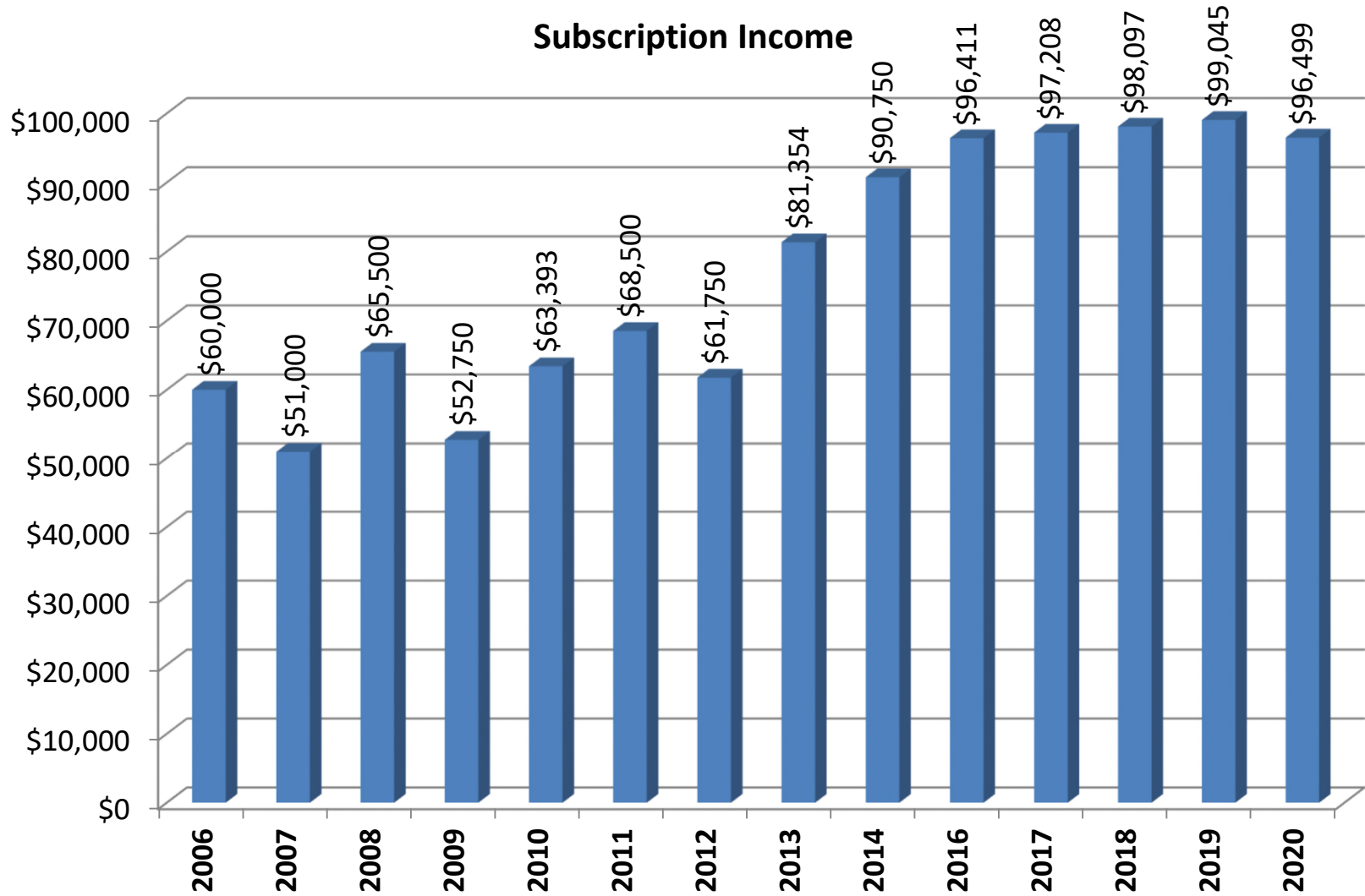
# NAPTA mid-year Financial Report

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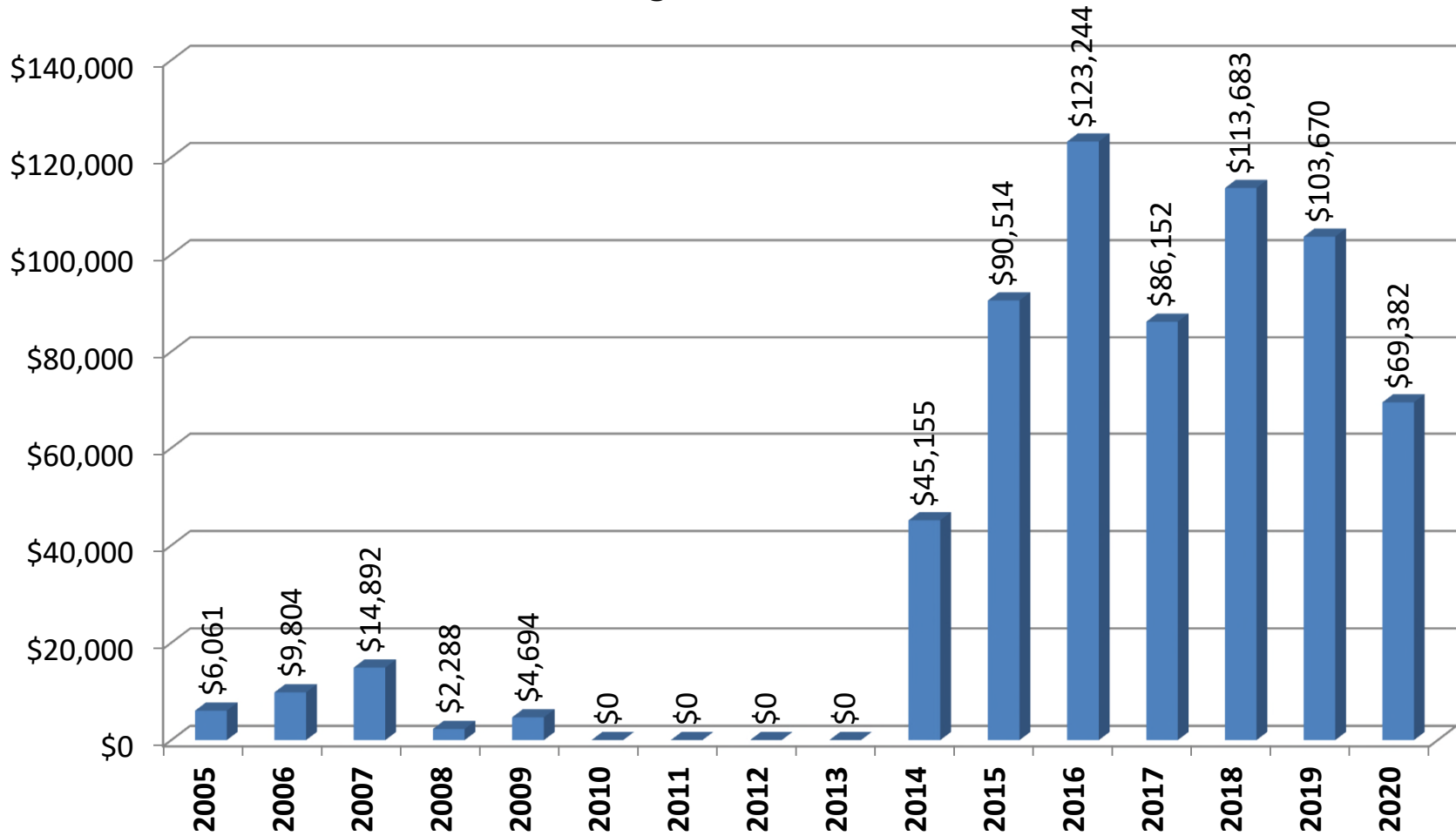
- **Glenn Johnson**
  - Treasurer/Chief Financial Officer
  - Head of Workforce Development
  - BASF North America



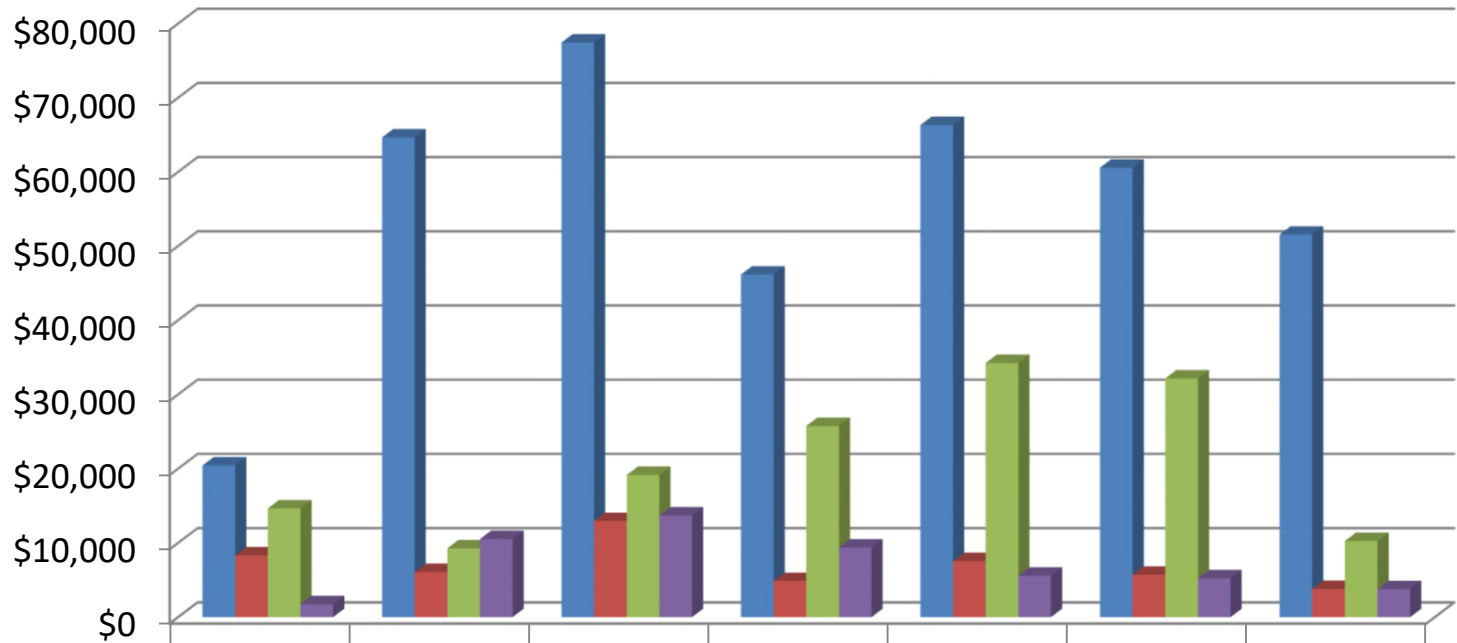
## Subscription Income



## Learning Resource Income

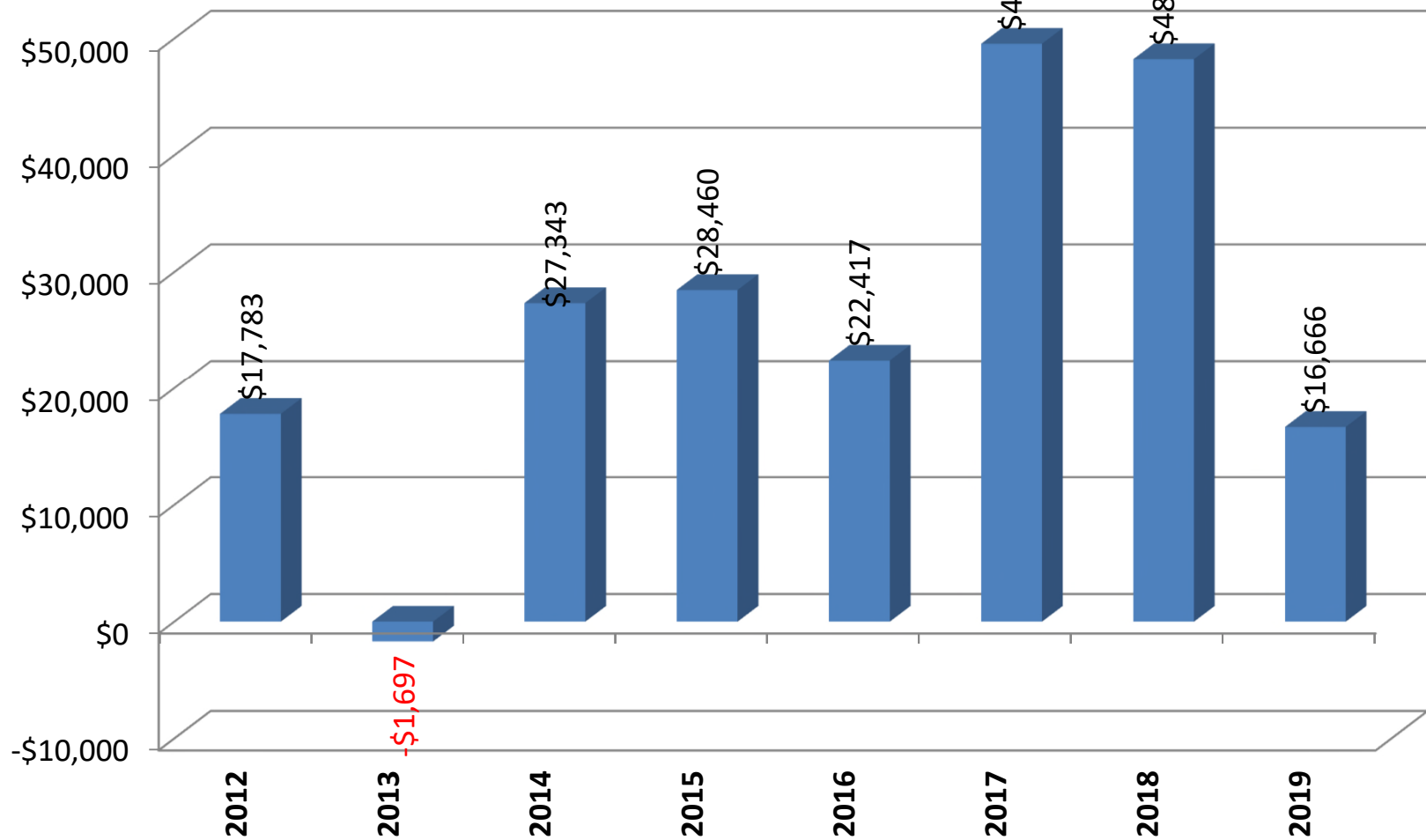


## Curriculum Income Breakout

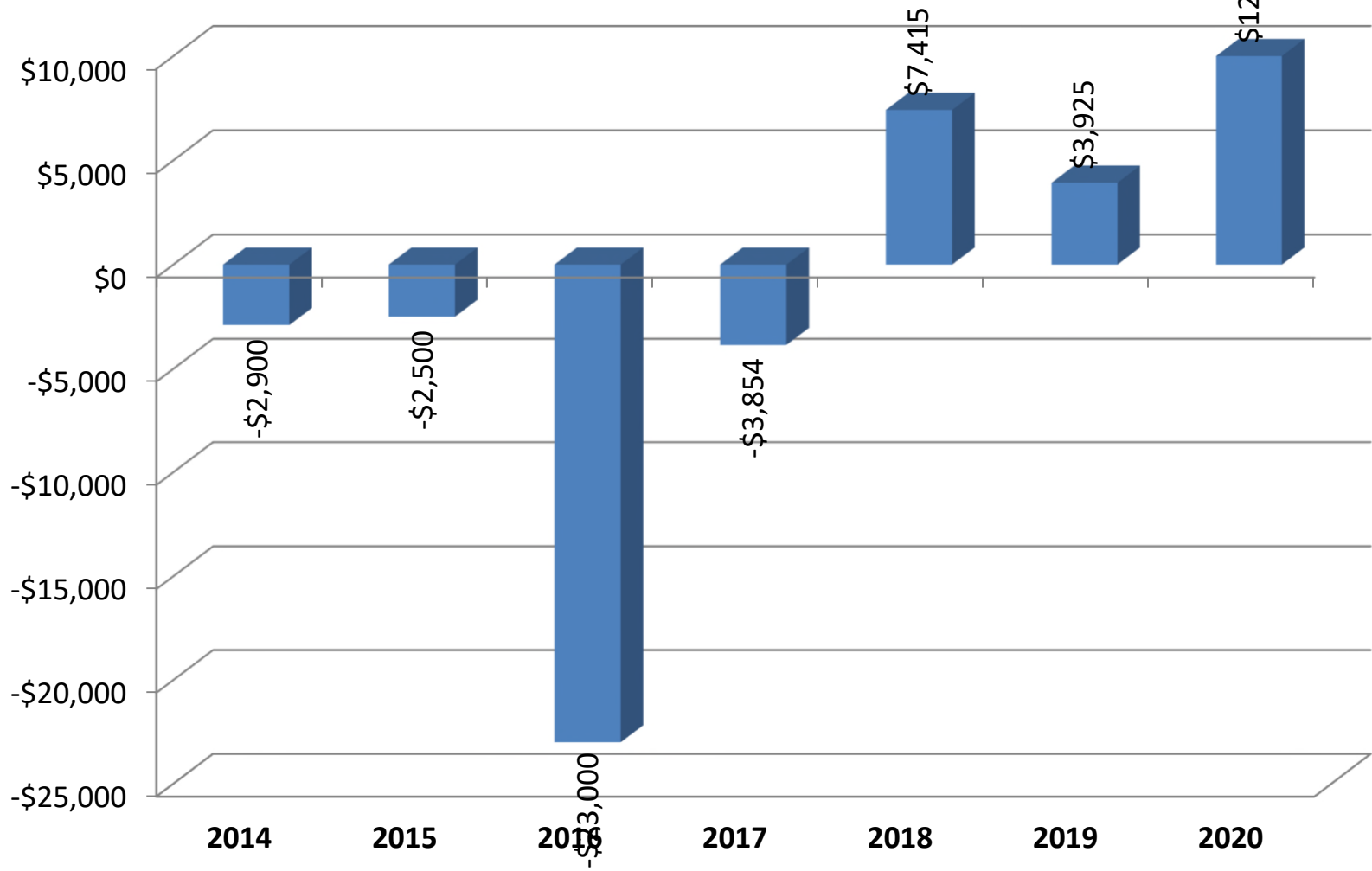


	2014	2015	2016	2017	2018	2019	2020
■ Pearson (Text Books)	\$20,440	\$64,647	\$77,444	\$46,158	\$66,320	\$60,568	\$51,547
■ Student Workbooks	\$8,325	\$6,076	\$12,945	\$4,864	\$7,547	\$5,716	\$3,795
■ PTEX Exam	\$14,650	\$9,270	\$19,158	\$25,750	\$34,237	\$32,159	\$10,260
■ WBT Orders	\$1,740	\$10,521	\$13,697	\$9,380	\$5,579	\$5,227	\$3,780

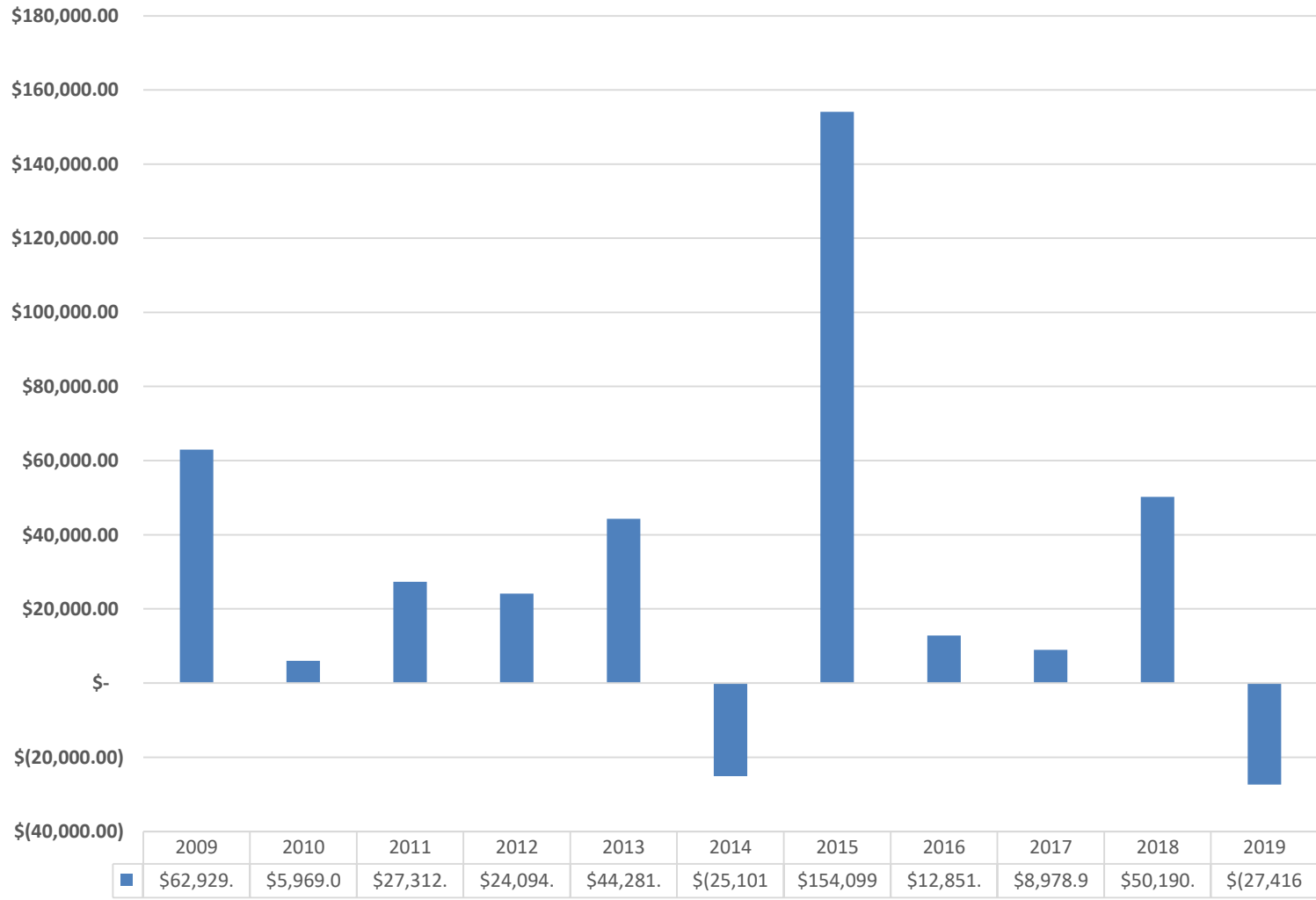
## ISC Profit/Loss



## TSC - Profit/Loss

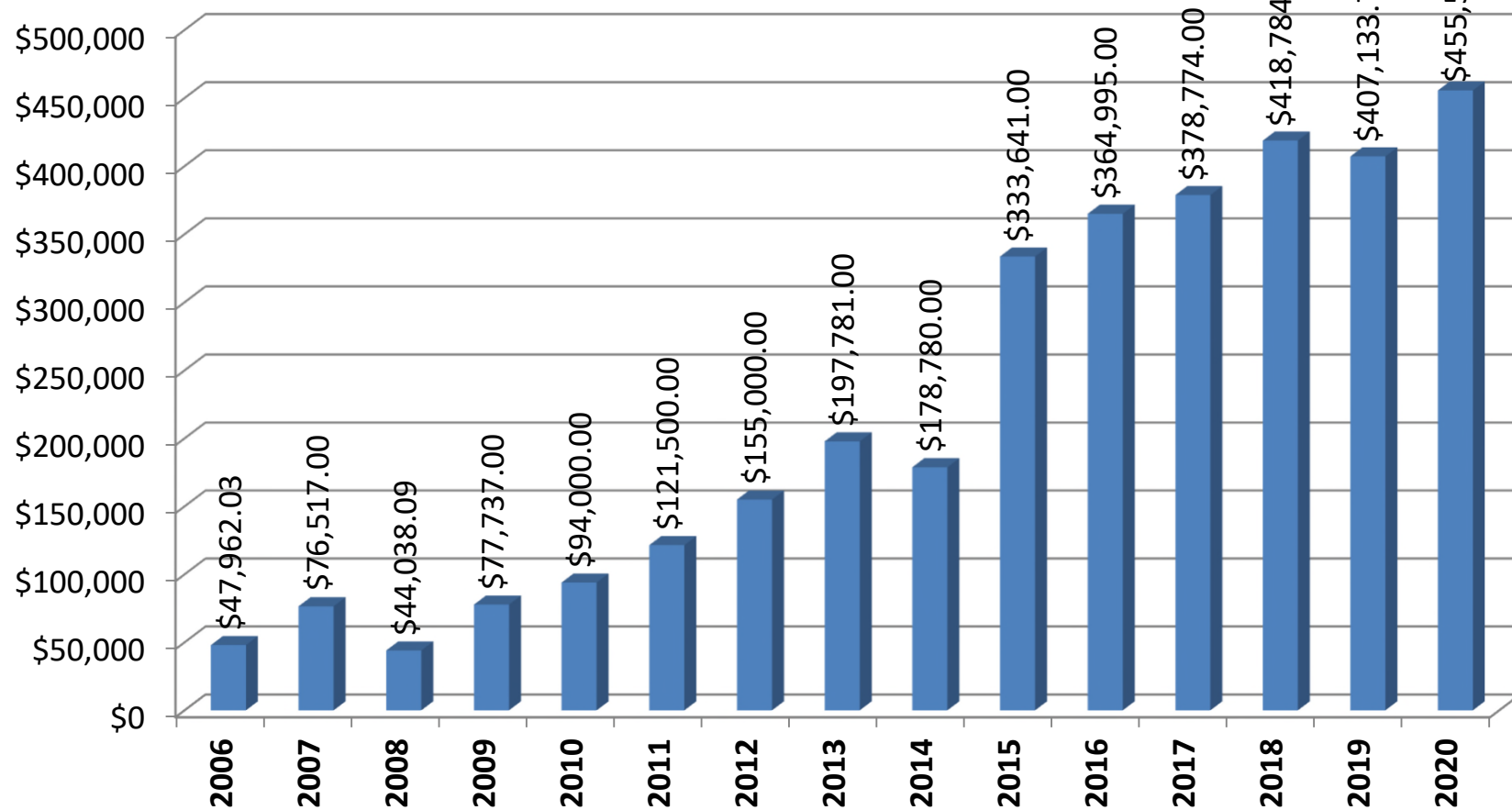


# NAPTA Actual Over-Under Spending from Budgeted Allowance



Goal Categories	% of Bonus Funding	Previous Year	Goal	Stretch Goal (10% Add-On)	YTD	% of Goal	Goal Funding %	Stretch Goal Funding (+10%)	Bonus Payout %
# of Full Subscription Paying Members	30%	87	92	97	81	88%	0%	0%	0.00%
# of ISC X Registrations	20%	110	170	200	2	1%	0%	0%	0.00%
# of TSC Attendees	20%	87	170	190	0	0%	0%	0%	0.00%
Income from Learning Resource Sales	20%	\$ 103,669.50	\$ 117,500.00	\$122,500.00	\$ 69,382.33	59%	0%	0%	0.00%
Free Cash Flow (End of Year Balance)	10%	\$ 407,133.79	\$ 403,103.78	\$423,258.97	\$ 455,568.60	113%	100%	10%	20.00%

## End of Year Balance



As of 6-30-20



# “NEW” Members

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Steve Backman – NAPTA Secretary

- Presentation of new members
  - Henry Ford Community College
  - Central ISD, Pollock Texas
  - Kuwait Integrated Petroleum Industries Company(KIPIC)/ SNC-Lavalin
  - CORYS
  - Operational Sustainability, LLC
  - Simplant Training

# Events/ISC Committee Report

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- **Curtis Briggs**
  - Industry Co-Chair
  - INEOS O&P
- **Dennis Link**
  - Education Co-Chair
  - College of the Mainland



***“Making a Difference through Instructional Excellence”***

**Instructor Skills Conference XI Update  
NAPTA Summer Meeting  
July 17, 2020**

**Dennis Link**



# Active ISC XI Committee Members

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- Curtis Briggs – Industry Co-Chair
- Dennis Link – Education Co-Chair
- Eric Newby – NAPTA
- Kay Sanchez – NAPTA
- Susan Davis – NAPTA
- Steve Ames
- Steve Backman
- Tim Judge
- Mike Kukuk
- Jeff Laube
- Dawana Medina
- Sarah Grace Mitchell
- Vicki Newby

# **ISC Committee Vision and Mission**

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## **Vision**

To provide North American Process Technology Alliance (NAPTA) members with value-added, timely and relevant Instructor Skills Conferences that fulfill member and participant needs.

## **Mission**

It is the mission of the Instructor Skills Conference Committee to plan, prepare and execute Instructor Skills Conferences that provide value to members and prospective members of NAPTA.

# ISC Committee Visions Meeting Consensus Decisions

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- Cancel Face to Face ISC XI  
Conference Sept 30 – Oct 2, 2020
- Move forward with planning of Virtual  
ISC XI Conference

# ISC XI Virtual Conference Recommendations

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- Partner with professional virtual conference organization to setup and manage platform and logistics \$15 – 30k
- Optimum one-and-a-half-day conference starting at noon on Thursday and all-day Friday to encourage educator's participation
- Low to no cost option for attendees
- Encourage sponsorships from industry and exhibitors to offset cost
- Leverage Continuing Education opportunity for college instructors as part of marketing plan
- Utilize virtual breakout rooms and activities to enhance interaction and engagement throughout conference
- Prioritize speakers and topics to offer most value-added learning experience
- Target end of October dates with Halloween theme

# ISC Committee 2021 Plans

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- If 2020 virtual conference is not offered, push ISC XI planned speakers, learning sessions and activities to 2021
- Consider location change for 2021 ISC
- Consider moving future conferences back to late October





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## ***“Making a Difference through Instructional Excellence”***

An average instructor **tells**, a good one **explains**, an excellent one **demonstrates** and a best in class instructor makes a positive difference in the lives of others by **inspiring** them to be the best they can be.

[Making a Difference Starfish Video](#)

# Endorsement Committee Report

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- **Dorothy Ortego**
  - Industry Co-chair
  - Sasol/US
- **Jeff Laube**
  - Education Co-Chair
  - Kenai Peninsula College



July 2020 Visions Report

# Endorsement Committee

# 2019 Endorsement Goals

Done	On Going	Task
	X	Continue auditing schools for endorsement and re-endorsement- Good until COVID19; not getting responses as much since national shutdown.
	X	Revise the endorsement requirements as needed and update the webpage to match those requirements. – need to complete revisions proposed for the webpage
X		Determine the Hands-on Competency Standards for schools. – Included in the Score Sheet
X		Define a minimum performance standard for endorsement. -Established a minimum performance standard for audits using the Audit tool scoring program.
X		Revise the Vision and Mission statements to reflect auditing to a performance standard. Decided it does not explicitly need to state this, it is implied.
		<b>Define needs (auditors, costs, etc.) for longevity of endorsement/auditing process.</b>
	X	How many do we need? – (auditors needed) - - still need additional people to become auditors
	X	What is our budget each year for travel? – Glenn worked with committee to determine funding needed
	X	Discuss holding colleges responsible for endorsement. (How many times do we ask or contact colleges prior to removing them from the endorsement list?) Added dates for re-endorsement, and did reach out to several schools, leveraged using NAPTA president to reach out.
	X	Complete the process of reviewing the requirements for advisory minutes (examples: review of non-conformances, action items, continuous improvement, attendance, audit feedback). Ongoing – need to continue
X		Develop and test an online audit tool for completing the audit with the possibility of only performing a site visit every other audit. Completed and available for use.

# 2020-21 Endorsement Committee Goals

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Task
Continue auditing schools for endorsement and re-endorsement
Revise the endorsement requirements as needed and update the webpage to match those requirements.
Recruit additional endorsement committee auditors
Set a defined timeframe for college responsibility for endorsement
Evaluate industry interactions with the schools versus the requirement of advisory committee

# NAPTA Endorsement Score Sheet

- 3-pages long
- College to self score
- 3-point items are required
  - 78 Points Required
- 2 & 1 point items are suggested
  - 216 total possible points
- A total score of 147 or higher to be endorsed



NAPTA Endorsement Score Sheet

Category	Description	Value	3-PT Score	2-PT Score	1-PT Score
0 Membership	a Be a college member of the NAPTA in good standing	3	3		
1 Regional Advisory Committee	a Active industry-based advisory committee that provides input to the school's program	3	3		
	b Conduct at least 3 advisory committee meetings each calendar year. For 3-years if renewing, 1-year if initial.	3	3		
	c Approved meeting minutes for 3-years if renewing, 1-year if initial, must be available to the NAPTA Auditor upon request and will be reviewed as part of the Audit	3	3		
	d Charter or By Laws in place for Advisory Committee	1			A
	e School tracks action items and documents in minutes	1			1
	f First audit (free point) or implemented recommendation(s) from prior audit	1			1
2 Educational Institution Management	a School / Program Accreditation in place	3	3		
3 PTEC Program Coordinators and Instructors	a More of the core class sections (>50%) are taught by full time instructors	2		2	
	b More of the core class sections(>50%) are taught by instructors with 5+ years process industry work experience	2		2	
	c At least one instructor attends professional development in the past audit cycle (i.e. NAPTA Instructor Skills Conference)	2		2	
	d Instructor / student ratio in labs never exceeds 1:20	1			1
4 Program Assessments	a Has your program produced a PTEC graduate	3	3		
	b Your college has an articulation agreement with High Schools for PTEC courses	1			1
	c Method in place for hired graduates feedback to program	1			1
	d Documentation of program improvements based on feedback	3	3	2	
5 NAPTA PTEC Curriculum & Requirements	a Teach <b>Introduction to Process Technology</b>	3	3		
	b Teach <b>PTEC Instrumentation 1</b>	3	3		
	c Teach <b>PTEC Equipment</b>	3	3		
	d Teach <b>PTEC Systems</b>	3	3		
	e Teach <b>PTEC Plant Safety</b>	3	3		
	f Teach <b>PTEC Plant Operations</b>	3	3		
	g Teach <b>PTEC Statistical Quality Control</b>	3	3		
	h Teach <b>PTEC Troubleshooting</b>	3	3		
	i Students mandated to attend a facility tour	2		2	
	j Students completed assignment reviewing facility tour they attended	2		2	
	k Instructors participate in facility tours (at least once in audit cycle)	1			1
	l Industry on campus and interacting with students (in class annually) as a guest speaker, or mock interviews, or in labs, etc.)	2		2	
	k PTEC cross-disciplinary skills listed below throughout the curriculum (indicate where in your program you do this) Maximum 1 point for each activity. If you do an activity (say Teamwork) in 3 different courses, you still only get a maximum of 1 point for teamwork.				
	Teamwork	1			1
	Work Ethic	1			1
	Communication Skills	1			1
	Presentation Skills	1			1
	Data Gathering/Analysis	1			1
	Problem Solving	1			1
	Technical Reading/Writing	1			1
	Computer Skills	1			1
	Equipment/flows sketching	1			1
	Troubleshooting	1			1
	Preventative Maintenance Planning	1			1
	Safety Consciousness	1			1
	Are attendance & participation a component of class grade?	1			1
	l Teach <b>PTEC Instrumentation 2</b>	2		2	
	m Offer <b>PTEC Internship/Independent Study</b>	2		2	
	n Offer <b>PTEC Capstone Project</b>	2		2	
	o Offer <b>PTEC Fluid Mechanics</b>	2		2	
	p Offer <b>PTEC related technical elective course</b>	2		2	
6 Teaching Aids & Resources	a Hands-on labs				
	Evaluated student use of hand tools on process equipment	2		2	
	Student evaluated on process line-up	2		2	
	Student evaluated on Lock Tag Try (Lockout/Tagout)	2		2	
	Student demonstrated reading P&IDs	2		2	
	Student evaluated on shift change/monitoring process/communication	2		2	
	Student evaluated on getting a process up to normal operating conditions	2		2	
	Student evaluated on troubleshooting process issue	2		2	
	Formal scored evaluation of student hands-on lab performance	2		2	
	b Supporting Equipment to provide hands on (cutaways, demonstration units, etc.). Maximum 1 point for each. If you have more than one of each (say you have two acrylic reboilers, you still only get a max of 1 point for reboilers.				

# NAPTA Endorsement Check List

- 2-pages long
- Helps college to know the documents to collect to successfully submit an audit

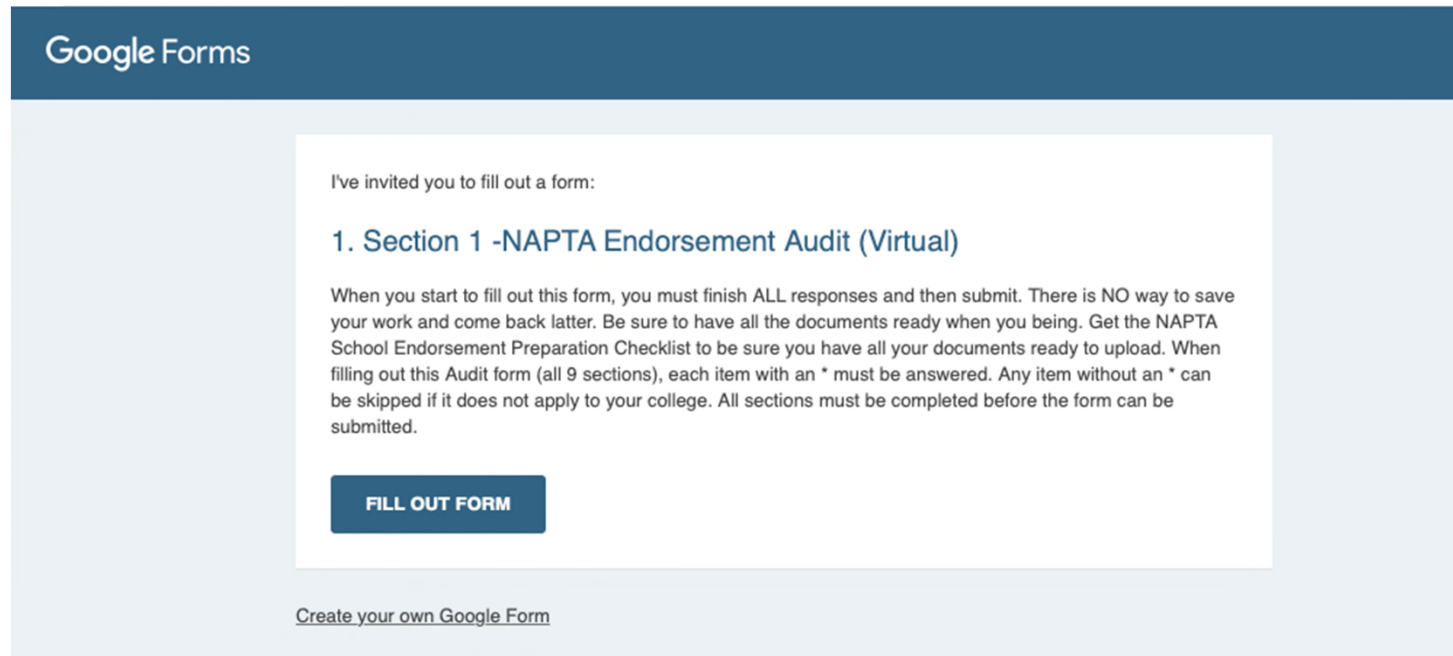


## PREPARATION CHECKLIST TO FILL OUT YOUR NAPTA SCHOOL ENDORSEMENT AUDIT

<input type="checkbox"/>	If you can check <u>all</u> the boxes, you are ready to begin filling out your electronic audit tool. Initial audits must be done at the college. If renewing, and your college's last audit was on campus you will be doing a "virtual audit" completely on-line.
<input type="checkbox"/>	The person who fills out the form should have a working knowledge of your school's PTEC program.
<input type="checkbox"/>	Take a look at the <b>NAPTA Endorsement Scoring sheet</b> found on the NAPTA website. <a href="http://www.naptaonline.org/college-endorsement-requirements">http://www.naptaonline.org/college-endorsement-requirements</a> All three point items (78 points) are mandatory. A school must get to 147 total points to be endorsed.
<input type="checkbox"/>	Is your NAPTA membership current with dues paid? (if not, get your dues paid before requesting the audit)
<input type="checkbox"/>	All documents, files, photos, will be submitted electronically. Convert all paper documents to scanned files.
<input type="checkbox"/>	Approved Advisory Committee meeting minutes for 3-years if renewing (10 max files, minimum of 3 from each year). Must submit 1-year worth of minutes if this is your school's initial audit (minimum of 3 files)
<input type="checkbox"/>	Advisory Committee Charter or By Laws (optional)
<input type="checkbox"/>	Last NAPTA endorsement post audit letter if renewing, Skip if this is your school's initial audit
<input type="checkbox"/>	Know the name of your schools accreditation organization
<input type="checkbox"/>	Know information about your schools PTEC instructors (Name, Phone number, email address, Years of Industry Work Experience, Years of Teaching Experience, Education, and which PTEC courses they teach)
<input type="checkbox"/>	A copy of a student assignment reviewing a facility tour (optional)
<input type="checkbox"/>	Documentation of an assessment evaluating a student for PTEC cross-disciplinary skills: Skip those skills that are not documented. (Teamwork, Work Ethic, Communication Skills, Presentation Skills, Data Gathering/Analysis, Problem Solving, Technical Reading/Writing, Computer skills, Equipment/flows sketching, Troubleshooting, Preventative Maintenance Planning, Safe Consciousness, Attendance & Participation a component of class grade)
<input type="checkbox"/>	Documentation of an assessment evaluating a student hands-on lab skills: Skip those skills that are not documented. (PTEC hand tools, Process Line-up, Lock Tag Try, Reading P&IDs, shift change/monitoring process/communication, Starting up a process, Troubleshooting a process issue, Evaluate of a student's hands-on lab performance)
<input type="checkbox"/>	(Skip if this will be an on-campus audit) Photos of your college's supportive equipment (cutaways, demonstration units, etc.) listed below does your college have? Best if many items can be in a single photo as there is a limit to the number of photos that be uploaded. Reboiler/Kettle model, Heat exchanger models, column or tank models, Centrifugal pump model or cutaway, positive displacement pump model, Artificial Lift, 3 phase separator, Desalter, Pumps, Pipeline pigging, Fluidized Bed model, Vacuum Jets (eductors, ejectors, injectors) Distillation equipment, Valves, Hoses, Compressors, Turbine model, Basic PTEC related Hand tools, Piping and fittings, Flanges and blinds, Instrumentation [such as pressure gauges, dial temperature gauges, thermocouples, thermo-wells, orifices, D/P transmitters, etc], Hydrologic and/or pneumatic trainer, Dehydration trainer, Instrumentation trainer, PLC trainer, Well-head/ blowout prevention trainer.
<input type="checkbox"/>	If this will be an on-campus audit, what day of the week and time is the best time to meet with second year students? If this is a virtual audit, a list of second year student contact information needs to be uploaded.
<input type="checkbox"/>	Syllabus (most recent) for Introduction to Process Technology (Word or .pdf format)

# NAPTA Virtual Audit Tool

- Once your ready, you will receive an email to fill out the audit tool form



The image is a screenshot of a Google Forms invitation email. At the top, there is a dark blue header with the text "Google Forms" in white. Below the header, the main content area has a light blue background. In the center, there is a white rectangular box containing the following text:

I've invited you to fill out a form:

**1. Section 1 -NAPTA Endorsement Audit (Virtual)**

When you start to fill out this form, you must finish ALL responses and then submit. There is NO way to save your work and come back latter. Be sure to have all the documents ready when you being. Get the NAPTA School Endorsement Preparation Checklist to be sure you have all your documents ready to upload. When filling out this Audit form (all 9 sections), each item with an \* must be answered. Any item without an \* can be skipped if it does not apply to your college. All sections must be completed before the form can be submitted.

Below the text, there is a dark blue button with the text "FILL OUT FORM" in white.


At the bottom of the white box, there is a link: [Create your own Google Form](#)



# NAPTA Virtual Audit Tool

- About 65 questions long
- College to submit all documents
- Be prepared to submit entire audit documentation in one sitting





## 1. Section 1 -NAPTA Endorsement Audit (Virtual)

When you start to fill out this form, you must finish ALL responses and then submit. There is NO way to save your work and come back latter. Be sure to have all the documents ready when you being. Get the NAPTA School Endorsement Preparation Checklist to be sure you have all your documents ready to upload. When filling out this Audit form (all 9 sections - 64 questions), each item with an \* must be answered. Any item without an \* can be skipped if it does not apply to your college. All sections must be completed before the form can be submitted.

The name and photo associated with your Google account will be recorded when you upload files and submit this form. Not [jefflaube@gmail.com](mailto:jefflaube@gmail.com)? [Switch account](#)

\* Required

Email address \*

Your email

2. Mailing address, city, state, zip \*

# Colleges that have expressed an interest in an initial endorsement audit

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- Del Mar College
- If you are wondering if your college meets the endorsement requirements, get the score sheet off the NAPTA website and self audit your program

# Colleges needing a re-endorsement audit

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- Alvin Community College
- ITI Technical college
- Kilgore College
- Louisiana Delta Community College
- Nunez Community College
- Remington College – Houston
- River Parishes Community College – Reserve
- Sowela Technical Community College
- Texas State Technical College
- University of Alaska Fairbanks

# If your college is pending an endorsement audit

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- Get the score sheet off the NATPA web site
- Get the check list off the NATPA web site
- Collect your documents
- Once you have all the documents collected  
→ Email NATPA to get the collection tool



# A great way to be an endorsed school is to join the Endorsement Committee

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- To be an endorsement auditor: you will be trained and shadow two audits.



# Outreach Committee Report

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- **Tammy Netherland**
  - Vendor Co-Chair
  - Systran
- **Joseph Zwiercan**
  - Education Co-Chair
  - San Jacinto College

# On-Going & New Business

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- **Transitions and Challenges**
  - What is your organization doing to adapt?
  - What are your school's plans for the fall?
  - What road blocks are you dealing with?
- **Online “Best Practice” Sharing**
  - Do you have something you've developed?
  - Please share it with ALL at:
  - [support@naptaonline.org](mailto:support@naptaonline.org)

# Stay Safe and Stay Well!

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