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Purpose: This policy is intended to describe the privacy policy for purchases made via the NAPTA web site

Definitions:

Related Documents:

- NAPTA Refund Policy FI-REFD/Refunds

Responsibilities:

- Administrator
- Executive Director


Policy or Procedure:

Privacy Policy & Terms and Conditions

Our customer’s privacy is very important for us. Please go through this entire document to know about our privacy policy. This explains what information we collect and how we use it. You can also access and review our refund policy.

INFORMATION SECURITY:


- We will not store any of your billing information. We may ask your basic information like your “FIRST & LAST NAME, EMAIL ADDRESS, PRIMARY AND SECOND PHONE NUMBER” this information is only for our records (to identify our customers). You may, however, browse our site anonymously.
- What do we use your information for?
 - Any of the information we collect from you may be used in one of the following ways:
 - To personalize your experience (your information helps us to better respond to your individual needs)

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- To improve our website (we continually strive to improve our website offerings based on the information and feedback we receive from you)
- To improve customer service (your information helps us to more effectively respond to your customer service requests and support needs)
- To process transactions

NOTE: Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of delivering the purchased product or service requested.

- How do we protect your information?
 - We implement a variety of security measures to maintain the safety of your personal information when you place an order or access your personal information. We offer the use of a secure server.
 - All supplied sensitive/credit information is transmitted via Secure Socket Layer (SSL) technology and then encrypted into our Payment gateway provider's database only to be accessible by those authorized with special access rights to such systems, and are required to keep the information confidential.
 - After a transaction, your private information (credit cards, social security numbers, financials, etc.) will not be stored on our servers.
- Do we disclose any information to outside parties?
 - We do not sell, trade, or otherwise transfer to outside parties your personally identifiable information.
 - This does not include trusted third parties who assist us in operating our website, conducting our business, or servicing you, so long as those parties agree to keep this information confidential.

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- We may also release your information when we believe release is appropriate to comply with the law, enforce our site policies, or protect ours or others rights, property, or safety.

Third party links

We may include or offer third party products or services on our website. These third party sites have separate and independent privacy policies. We therefore have no responsibility or liability for the content and activities of these linked sites. Nonetheless, we seek to protect the integrity of our site and welcome any feedback about these sites.

POLICY CHANGE NOTIFICATION:

If we decide to change our privacy policy, we will post those changes to our website so our users could get the update of our policy. We will use data in accordance with the privacy policy under which the information was collected.

Concerns or questions about this privacy policy can be directed to administrator@naptaonline.org for further clarification.